

Customer Proprietary Network Information Notice for Customers of Meriplex Telecom, LLC

Overview

Meriplex Telecom, LLC is committed to maintaining customer privacy. There are special protections for personal information we obtain in providing service to you. That information, when matched to your name, address, or telephone number is known as "Customer Proprietary Network Information" or CPNI. Examples of CPNI include who, when and where you call; where you call from; how much you spend on local and long-distance phone calls; the phone services you receive; pricing plans; billing information; and your PIN number, password and other security measures. We do not sell your CPNI information, and your CPNI will not be disclosed to third parties outside of our company and our affiliates, agents, or joint venture partners except as otherwise required by law.

By law, we can use your CPNI to offer our communications-related services to you, unless you request otherwise during the 30-day period following receipt of this notice. You can also withdraw the right for us to use your CPNI for these purposes at any time by contacting us at 866.637.4235, or by email to <u>notice@meriplex.com</u>. Regardless, we do not share your CPNI with vendors or any joint venture partners for marketing purposes without your prior consent.

When you contact us, we may ask for your consent to use your CPNI in marketing service packages. This consent applies only for the duration of the call or Internet session. As an alternative, you can consent by writing to the address listed on your bill or by email to notice@meriplex.com. Restricting our use of your CPNI will not affect your service. If you previously contacted us to approve or restrict our use of your CPNI, we will continue to honor your request and you do not need to contact us again.

Employee Authorization

Only authorized and trained Meriplex Telecom, LLC employees may access and use customer CPNI. Authorized employees designated by the Meriplex Telecom, LLC management must be trained in the use of this policy and be made aware of the security and record-keeping requirements of this policy.

Any employee who is found to have violated this policy will be subject to disciplinary action up to and including termination.

CPNI Security

An authorized Meriplex Telecom, LLC or Customer employee must have a valid login identification and password to access CPNI online. CPNI (including CDR information) may be disclosed over the phone, via mail or in person to authorized contacts on the customer's account.

Online access to CPNI (including CDR information) is password protected, and password authentication may be done through authorized contacts on the customer's account.

Changes to the customer's address of record may be done through authorized contacts on the customer's account, and in such instances, no separate notification of the change(s) will

be provided to the customer. CPNI (including CDR information) may be disclosed to any person designated by customer, but only upon receipt of a written request for such disclosure and verification of the request by the Company.

Meriplex Telecom, LLC CPNI Use and Tracking

Federal Law permits Meriplex Telecom, LLC the use to, disclose, and permit access to CPNI obtained from our customers, either directly or indirectly, to:

- initiate, render, bill, and collect for telecommunications services;
- protect our rights and property, and protect our users of these services and other carriers from fraudulent, abusive, or unlawful use of, or subscription to, these services;
- provide any inbound telemarketing, referral, or administrative services to you for the duration of the call, if you initiated the call and you approve of the use of this information to provide these services;
- As necessary, Meriplex Telecom, LLC must disclose information to comply with court orders or subpoenas.

Any changes or disclosures by employees and use by marketing personnel of CPNI are recorded in the Meriplex Telecom, LLC CPNI security log.